

MEETING MINUTES

Attendees

Voting Members

Mrs. Yadira Chavez
Mr. Richard Wingate
Ms. Katrina Wright, President

Non-Voting Members

Mr. Joey Brannan, Superintendent
Deltanya Warren, Assistant Superintendent
Susan Webb, Assistant to Superintendent
Angie Ellis, CSFO

1. Open meeting, establish quorum, and approval of agenda

The Eufaula City Board of Education met in regular session for their meeting on Tuesday, December 17, 2024, in the board room at Central Office. Members present were: Mrs. Yadira Chavez, Mr. Richard W. Wingate, and Ms. Katrina L. Wright. Visitors present (not all inclusive): Joey Brannan, Susan Webb, James Bailey, Angie Ellis, Stephanie Douglas, Lisa Johnson, Tina Richards, Emily Jackson, Sean Clark, Brandon Kiser, Roshanda Lewis, and Deltanya Warren.

The notice of this meeting was posted on the public bulletin board in the central office on June 11, 2024. A reminder was sent electronically on December 13, 2024 to a list of people who requested board meeting information.

The meeting was called to order at 5:35 p.m. A quorum was established with three members present. A motion was made to approve the agenda as presented.

Motion made by: Mrs. Yadira Chavez

Motion seconded by: Mr. Richard Wingate

Voting:

Mrs. Yadira Chavez - Yes

Mr. Richard Wingate - Yes

Ms. Katrina Wright - Yes

2. Delegations/Awards

The board watched a video from Eufaula Primary School, expressing their appreciation to the

board for their support.

3. Approval of Minutes

Motion to approve the minutes for the November 19, 2024 board meeting.

Motion made by: Mr. Richard Wingate

Motion seconded by: Mrs. Yadira Chavez

Voting:

Mrs. Yadira Chavez - Yes

Mr. Richard Wingate - Yes

Ms. Katrina Wright - Yes

4. Superintendent's Report

A. Operations Update

Mr. James Bailey gave the board an update on projects and facilities.

B. Public Relations & Communication Update

The board received a monthly report from public relations.

5. Financial Statements and Bank Reconciliations

The October 2024 financial report for the system was reviewed and discussed. 7.22% of revenues have been collected, and 3.75% of the budget has been expended. The financial statement presented included all reconciled bank accounts for the Eufaula City Board of Education as of October 31, 2024. The Board was notified of this by the Chief School Financial Officer by statement noted on the Financial Report.

A. Board Notification

Abiding by the school fiscal accountability act, the CSFO notified the board of control #2025-02, a financial transaction that was not in compliance with fiscal management policies of the board.

B. Fundraiser Procedures and Forms

Ms. Ellis presented revised fundraising procedures and forms that will be part of the Administrative Guidelines.

6. New Business

A. Twilight School

The Superintendent recommends the board approve Twilight School as presented.

Motion made by: Mr. Richard Wingate

Motion seconded by: Mrs. Yadira Chavez

Voting:

Mrs. Yadira Chavez - Yes
Mr. Richard Wingate - Yes
Ms. Katrina Wright - Yes

B. Coastal Emergency Medical Skills Agreement

The Superintendent recommends the board contract with Coastal Emergency Medical Skills to certify staff members as trainees of the school system.

Motion made by: Mrs. Yadira Chavez

Motion seconded by: Mr. Richard Wingate

Voting:

Mrs. Yadira Chavez - Yes
Mr. Richard Wingate - Yes
Ms. Katrina Wright - Yes

C. Chairs for Central Office Boardroom

The Superintendent recommends the board purchase chairs from BSN Sports to replace chairs at central office in the amount of \$36,387.43. BSN is on a current Omnia Government Contract – 56602.

Motion made by: Mrs. Yadira Chavez

Motion seconded by: Mr. Richard Wingate

Voting:

Mrs. Yadira Chavez - Yes
Mr. Richard Wingate - Yes
Ms. Katrina Wright - Yes

D. Custodial Equipment

The Superintendent recommends the board approve the purchase of custodial equipment (two (2) ride-on floor scrubbers for EPS and EHS and four (4) walk behind scrubbers that can go in restrooms and classrooms for each school) in the amount of \$39,920.00 from Enterprise Janitorial. Enterprise Paper and Janitorial is on a current Omnia Government Contract – 50005751.

Motion made by: Mr. Richard Wingate

Motion seconded by: Mrs. Yadira Chavez

Voting:

Mrs. Yadira Chavez - Yes
Mr. Richard Wingate - Yes
Ms. Katrina Wright - Yes

E. AAK Consulting-Professional Services Agreement

The Superintendent recommended the board approve a contract with AAK Consulting to provide intervention services to students at Eufaula High School from January 7, 2025-September 30, 2025 as presented.

Motion made by: Mr. Richard Wingate

Motion seconded by: Mrs. Yadira Chavez

Voting:

Mrs. Yadira Chavez - Yes

Mr. Richard Wingate - Yes

Ms. Katrina Wright - Yes

F. Stacey Turvin-Professional Services Agreement

The Superintendent recommended the board approve a contract with Stacey Turvin to provide consulting services for federal programs, as needed, from October 1, 2024-September 31, 2025.

Motion made by: Mr. Richard Wingate

Motion seconded by: Mrs. Yadira Chavez

Voting:

Mrs. Yadira Chavez - Yes

Mr. Richard Wingate - Yes

Ms. Katrina Wright - Yes

G. Student Activities

The Superintendent recommends the board approve student activities and fundraisers for EHS, AMMS, and EES.

Motion made by: Mrs. Yadira Chavez

Motion seconded by: Mr. Richard Wingate

Voting:

Mrs. Yadira Chavez - Yes

Mr. Richard Wingate - Yes

Ms. Katrina Wright - Yes

1. Charter Bus for Cheer Nations

The Superintendent recommends the board approve travel via charter bus for the National Cheer Competition in Orlando, Florida in February and pay for the cost of the charter bus.

EHS Tiger Theatre requests the board approve funding of \$5,064.93 to assist with the cost of lodging for the State Theatre Competition.

2. eSports State Competition

3. AMMS Baseball Uniform Request

4. Student Activities & Fundraisers

H. Salary Schedule Addendum (2024-2025)

The Superintendent recommends the board approve the salary schedule addendum as presented.

Motion made by: Mr. Richard Wingate

Motion seconded by: Mrs. Yadira Chavez

Voting:

Mrs. Yadira Chavez - Yes

Mr. Richard Wingate - Yes

Ms. Katrina Wright - Yes

I. Personnel

The Superintendent recommended personnel to be approved by the board.

Motion made by: Mr. Richard Wingate

Motion seconded by: Mrs. Yadira Chavez

Voting:

Mrs. Yadira Chavez - Yes

Mr. Richard Wingate - Yes

Ms. Katrina Wright - Yes

7. Adjourn

There being no further business to discuss, motion to adjourn.

Motion made by: Mr. Richard Wingate

Motion seconded by: Mrs. Yadira Chavez

Voting:

Mrs. Yadira Chavez - Yes

Mr. Richard Wingate - Yes

Ms. Katrina Wright - Yes